



School of Architecture, Planning and Landscape

K421/K400 BA Urban Planning/Master of Planning – Stage 1

2025/26 Induction Timetable

The following induction activities will take place during the week beginning 15th September ahead of the start of teaching. They are designed to help you settle into your studies at Newcastle and to make contact with staff and students from your programme. Maps of the campus are available online through <https://www.ncl.ac.uk/who-we-are/contact/maps/>.

MONDAY 15 SEPTEMBER		
TIME	ACTIVITY	ATTENDANCE INFORMATION (Online/Present in Person)
15:00-16:00	Welcome to the Department of Planning and Urban Design	In person Venue: - HERB.G.CA (Herschel Building)
TUESDAY 16 SEPTEMBER		
10:00-12:00	K400/K421 STAGE 1 INTRO to PLANNING, COURSE INTRO and tour (Library to come about 11.10am)	In Person VENUE: ARMB.2.98 (Armstrong Building)
12:15-13:00	Peer Mentoring Community	In Person VENUE: ARMB.2.98
15:00-15:30	Careers Service Welcome	In Person Venue- PERB.G.13 (Percy Building)
WEDNESDAY 17 SEPTEMBER		
15:00-17:00	Community Film Screening & Discussion	Venue- HERB.G.CA (Herschel Building)
THURSDAY 18 SEPTEMBER		
12:00-13:00	Stage 1 MEET PERSONAL TUTOR	HDB.1.07, HDB.1.10, HDB.1.11, HDB.1.13, HDB.G.06, HDB.G.07, HDB.G.08, HDB.G.09
13:00-14:00	K421/K400/LK74 STAGE 1 RTPi TALK	In Person Venue - DMBB.G.01 (Dame Margret Barbour Building)
FRIDAY 19 SEPTEMBER		
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* The specific timing of your Personal Tutor Session may be subject to change, based on the workload and conflicting activities of your Personal Tutor. Please keep a look out for e-mails and calendar invites from your Personal Tutor.

Induction Guide

The following site will provide you with useful information ahead of your arrival at Newcastle [Before you Arrive - Student Welcome - Newcastle University \(ncl.ac.uk\)](#)

In addition to the induction activities noted on your timetable, please complete the following by Friday 19th September 2025. If you experience any difficulties, please contact your Learning & Teaching Assistant for assistance.

Registration – Instructions on how to register will have been sent to the personal email address you included in your application. Provisionally registering before you arrive will save you time when you get to University. For further details on how to do this please visit [Online Registration - Student Welcome - Newcastle University \(ncl.ac.uk\)](https://www.ncl.ac.uk/online-registration)

The system used for registration is also where you can keep your details up-to-date (e.g. change of address), produced standard University documents and notify the University of any absence from study.

For students who require access to the Architecture Building or Building Science, your smartcards will be updated during the induction weeks to provide authorisation. If you are still unable to access the buildings by Monday 6th October 2025 please email the School Reception (APLReception@ncl.ac.uk).

Please ensure you review the central University Induction information:-

[New Students Induction Course](#)

[Returning Students Induction Course](#)

Campus and the Robinson Library –The Library (<http://www.ncl.ac.uk/library/>) will be a useful resource during your time at Newcastle. In addition, subject specific information is available through <http://libguides.ncl.ac.uk/apl>

Maps of campus are available via <https://www.ncl.ac.uk/who-we-are/contact/maps/> and you may like to make note of the following buildings:

- Ref 27 – Architecture Building (main School Reception)
- Ref 32 – Henry Daysh Building (Administration Office, level 5)
- Ref 28 – Building Science
- Ref 35 – Robinson Library
- Ref 1 – King's Gate (Student Services hub <http://www.ncl.ac.uk/studentservices/>)